APPENDIX B6

GET READY FOR LIFE PROGRAM

STEM ACADEMY OF SILICON VALLEY

CHARACTER ED/ LIFE SKILLS / GRFL SYLLABUS (this is sample, customize as needed)

Instructor: _____
Location: Portable 4
Email: _____@_____academy.org
Phone#: (_____) _____

Welcome! My name is _____ and I am the character education teacher this year. Below you will find some important information regarding to my classroom policies, expectations grading policy and some other relevant information. I am glad to have this unique opportunity to teach your child. If you have any questions or concerns about the performance of your child in my classroom, please feel free to contact me at the contact information above.

GENERAL COURSE DESCRIPTION

During the year, we will put into practice a well-structured character education plan by means of the Character Education Class (one period a week for middle-school students only), special events and activities, and curriculum integration.

Each month, a character trait will be announced. Some other traits are laid out through the entire year, so that students are frequently reminded of these values and given the opportunity to make connections between various concepts.

The curriculum for the Character Education Program in our school has been built using the following resource guides; Character Counts, College Board College Ed and Wise Skills.

COURSE OUTLINE

- Study Skills &Organizational Skills
- Leadership &Social Skills
- Career& College Education
- Character Education
- Substance Awareness

COURSE OBJECTIVES

The objective of the Life Skills Class/GRFL/Character Ed is to encourage students to take responsibility for their actions, to familiarize them with good traits that are going to help them through their personal and professional life, to equip them with good study and organizational skills, give them opportunities to discover careers and to help develop good citizens.

Supplies Needed:

Notebook paper
Writing instruments (pencil, eraser)
Binder

The Structure of the Life Skills Class

1. **Warm UP**- (5-10)
   Students are expected to work on the given writing prompt.

2. **Instruction** (10-20 min)
   That week's topic will be introduced via PowerPoint or Video clips or stories.
4. **In-Class Assignment** (10-20 min)
   The students do activities, group works, surveys, skits etc. related to topic.

5. **Wrap-up session (5 min)**

GRADING: (customize if needed)

Grading Scale

It is the same as in the student handbook. Refer to the Falcon Book.

Everyone starts this class with a grade of 100. Some of you might be losing points unless you complete the assignments, which will be announced later in the course.

There might be projects or presentations assignments. A student will be graded on the following:

1. Essays/Midterm/Final 25%

2. Class Participation 25%

3. In-class assignments 25%

4. Presentations/Projects 25%

Make-up work

Check the make up tray to get your assignment. You will have **one week** to make up the work that you missed. The work will not be accepted after the due date.

Extra Credit Work

Ask for extra credit one per semester. It will increase your overall grade up to 10 %.

RULES

In addition to school wide rules and expectations; please remember the following rules for Life Skills Class.

1- One person speaks at a time.

2- Keep your hands, feet and belongings to yourself.

3- Raise your hand and wait for permission to speak.

4- Focus on the instruction being delivered.

5- Stay at your assigned seat.

Consequences **(customize as you wish)**

1st offense –student's name goes on the board .
2nd offense – A warning check by the student's name.
3rd offense –DETENTION and a parent call.

The names and checks are recorded and erased each progress and report cards period.

REWARDS (customize)

- Joy of Learning (each day)
- In class parties (each quarter)
- Positive note to home
- Raffle (each quarter)
- Parent call
- Special Incentives

Scheduling and Appointment

Dear parents, due to a great number of students that I am serving, please make an appointment when you need to see me regarding your child's academic or behavioral performance. Either email me or call me from the phone # given. Thank you.

Email:_____@_____academy.org
Phone : (____) _____

Please keep your syllabus in your binder.

_____

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Entering the Classroom Procedure:

When entering the class;

1. Have your seat.
2. Pick up your handouts from the instructor (me).
3. Start doing that day`s bellwork.

Leaving the Classroom Procedure:

When the bell rings, the students must not jump out of their seats and run to the door. ***Nobody can leave the classroom until the teacher dismisses the class***. It is not the bell who dismisses the class, it's the teacher. Before the students leave the class, they must make sure that:

1- Stand up and face forward
2- Clean your desk
3- Leave the classroom in an orderly fashion.

Seating policy

Every student is expected to sit according to the seating chart. Students who fail to do so will have to face the consequences.

Absences and tardies

It is the responsibility of every student to arrive at school prepared and on time daily!!!

1. You are expected to be in your seat with all required materials at the time class starts. If you are not, you will not be accepted in my class unless you have a tardy slip.
2. When you return from an absence, it is the responsibility of you to request work missed due to absence from school. If you were absent on the day an assignment was due, it must be turned in on the day you return.
3. If you are absent on the day a test is given or a project is due, you will be expected to take the test or turn in the project on the day you return to class.

4. If you know in advance that you will be absent on a day that a project is due you will be expected turn the project in before the due date.

PROJECTS

6th Grade Projects:

a) 3 Object Presentation (Individual)
b) Real Life Stories / Research Work (Group Work)

7th Grade Projects:

Each semester, a student will teach a topic by researching on real life stories

8th grade Projects:

Each student will present a career and college.

TEEN EXCELLENCE CERTIFICATE

Students who receive at least B- (80) in Life Skills Class will receive the certificate.
Requirements: No more than 2 detentions per year

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*****This syllabus is subject to change*****

-----Sign & return this page-----

By returning this sheet, you receive your first assignment grade.

This syllabus may be modified at any time to better fit the individual needs of the students. The students and parents will be informed if there is a change.

Student name:…….…….

Parent name:……

Parent email address:……

Parent Contact Phone #:……..

Information I would like _____ to know about my child:……
……
……
……

Movie Permission

I am notifying you that we will be watching a film/video in class with a rating above the G. Please notify me if you don't want your child to see any of the movies listed below.

6th grade: Hoot: Rated PG for mild bullying and brief language

Radio: Rated PG for mild language and thematic elements

7th grade: Pursuit of Happyness : Rated PG-13 for some language

8th grade: Gifted Hands: TV-PG

I have read the rules and expectations for _____'s Life Skills Class.

Parent signature:…….

Student signature:……

I WISH YOU A GREAT, SUCCESSFUL AND PRODUCTIVE YEAR

		6th Grade	7th Grade	8th Grade
	main theme	Study and Organizational Skills	Leadership and Social Skills	Career and College Ed.
August / September		**PATTERNS OF SUCCESS**		
	1	Introduction Syllabus	Introduction Syllabus	Introduction Syllabus
	2	Goal Setting	Goal Setting	Career Planning-Career Research Introduction
	3	Smart Study Skills	Study Skills	Emotional Intelligence
	4	Organizational Skills	Time Management	Effective Communication (wisdom Tree)
	5	Presentation Skills	Test Taking Skills	Presentation Skills
	6	Presentation or Activity: Poster Making	Cooperation	Punctuality - Wisdom Tree
October		**RESPECT**		
	7	Respect for elders	Respect for Parents	Leadership
	8	Courtesy	Tolerance	Privacy
	9	Self-Respect (Red-Ribbon Week)	Golden Rule	Etiquette
	10	"HOOT " Movie- Respect for environment	CollegeED	CollegeED
November		**CONFLICT RESOLUTION**		
	11	Empathy	Communication skills	Conflict Resolution
	12	Peer Pressure	Prejudice	Dealing With Pressure
	13	Manners and Bullying	Bullying	Cyber Bullying
	14	Cyberbullying	Texting Safe 101	CollegeED
		RESPONSIBLE CHOICES		

Dec-Jan	15	Dangers of Smoking	Choosing Right Friend	Smoking
	16	Dangers of Marijuana	Marijuana	Marijuana
	17	Dangers of Alcohol	Alcohol	College Ed
	18	MIDTERM	MIDTERM	MIDTERM
	19	Stealing and Consequences	Cheating	Plagiarism
	20	activity:research on real life stories	Making Responsible Choices	CollegeED
February	**CITIZENSHIP**			
	21	Civil Rights	I have a dream	Peace
	22	Multiculturalism	Moral Dynamics	Global Awareness
	23	Patriotism	Fairness	Financial Literacy
	24	Be a character	CollegeED	CollegeED
HUMAN RELATIONS				
March	25	Friendship	Friendship-Gossip	CollegeED
	26	Loyalty	Positive Attitude	CollegeED
	27	Cooperativeness	Benevolence	CollegeED
	28	Gratitude	teamwork	CollegeED
PERSONAL QUALITIES				
April	29	Attitude	Contentment-Generocity	Integrity
	30	Forgiveness (wisdom tree)	Frugality	Honesty
	31	Honesty	Honesty	CollegeED

SELF-DISCIPLINE						
May	32	Stress Management		CollegeED		CollegeED
	33	Sportsmanship		Determination		CollegeED
	34	Cleanliness		Internet Safety		Dealing with criticism
	35	FINALS		FINALS		FINALS
	36	Perseverance		Pursuit of Happyness/Movie		Gifted Hands/Movie
	37	Movie:Radio		Pursuit of Happyness/Movie		Gifted Hands/Movie